

# Residential Cleaning Checklist

## Common Rooms

- Dust lights, baseboards and corners
- Dust all ceiling fan and fan blades
- Wipe furniture, lamps and lampshades
- Wipe woodwork, pictures and shelves
- Wipe window sills and window frames
- Clean all light switches and door knobs
- Sweep and mop or vacuum floors
- Straighten area, fold blankets arrange pillows
- Clean all doors, doorways and trim
- Thoroughly clean baseboards and radiators

### Standard Service

- | Dining Room              | Living Room              |
|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> |
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| <input type="checkbox"/> | <input type="checkbox"/> |

### Deep-Clean

- | Dining Room              | Living Room              |
|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> |
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| <input type="checkbox"/> | <input type="checkbox"/> |

Customer Name: \_\_\_\_\_  
 Service Date/Time: \_\_\_\_\_

## Travel ways

- Dust lights, baseboards and corners
- Wipe furniture, lamps and lampshades
- Wipe woodwork, pictures and shelves
- Wipe railings and banisters
- dust window sills and pictures
- dust baseboards and remove cobwebs
- Clean all light switches and door knobs
- Sweep and mop or vacuum floors
- Straighten area
- Clean front door and door lights

### Halls & stairs

### Entrance

- |                          |                          |
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### Halls & stairs

### Entrance

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**Green Housekeeping**

## Additional Rooms

- Dust lights, baseboards and corners
- Dust all ceiling fan and fan blades
- Wipe furniture, lamps and lampshades
- Wipe woodwork, pictures and shelves
- Wipe window sills and window frames
- Clean all light switches and door knobs
- Sweep and mop or vacuum floors
- Straighten area, fold blankets arrange pillows
- Clean all doors, doorways and trim
- Thoroughly clean baseboards and radiators

### Family Room

### Standard Service

### Office

### Bonus Room

### Laundry Room

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### Deep-Clean

### Family Room

### Office

### Bonus Room

### Laundry Room

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|--------------------------|--------------------------|--------------------------|--------------------------|
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## Bedrooms

- Dust lights, baseboards and corners
- Dust all ceiling fan and fan blades
- Wipe furniture, lamps and lampshades
- Wipe woodwork, pictures and shelves
- Wipe window sills and window frames
- Clean all light switches and door knobs
- Sweep and mop or vacuum floors
- Make bed, change linens if provided
- Clean all doors, doorways and trim
- Thoroughly clean baseboards and radiators
- Leave lake champlain chocolate on each pillow
- Clean all doors, doorways and trim
- Thoroughly clean baseboards and radiators

### Master

### Standard Service

### 2

### 3

### 4

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### Deep-Clean

### Maser

### 2

### 3

### 4

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| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Green Housekeeping Sign Off: \_\_\_\_\_ Customer Inspection Signoff: \_\_\_\_\_

# Residential Cleaning Checklist

## Bathrooms

	Standard Service				Deep-Clean			
	Master	Full	Full	Half	Master	Full	Full	Half
Spray Tub & Tile Cleaner, allow to sit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Clean all light fixtures	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Clean all mirrors and glass	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wipe down cabinets, sills and baseboards	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
scrub and dry bathtub	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scrub and dry shower floor, walls and grout	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scrub and dry shower door, tracks and glass	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scrub inside/outside of toilet and dry outside	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Polish towel racks, toilet paper holder	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
wipe all shelves	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
fold toilet paper into triangle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
wipe down all sundries	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
scrub and dry sink, counters and soap dish	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Clean all light switches and doorknobs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Empty garbage, replace bag and towels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Clean and mop floors	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Clean all doors, doorways and trim	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thoroughly clean baseboards and radiators	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Clean inside cabinets	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Clean inside of all drawers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Clean inside of linen closet and closet shelves	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## Kitchen And Dining Areas

	Standard Service	Deep-clean
Gather Dishes from around the house	<input type="checkbox"/>	<input type="checkbox"/>
Clean lights, baseboards and sills	<input type="checkbox"/>	<input type="checkbox"/>
clean ceiling fans and blades	<input type="checkbox"/>	<input type="checkbox"/>
wipe down table and chairs	<input type="checkbox"/>	<input type="checkbox"/>
clean windows and sills over sink	<input type="checkbox"/>	<input type="checkbox"/>
clean all light switches and door knobs	<input type="checkbox"/>	<input type="checkbox"/>
Clean inside and outside of microwave	<input type="checkbox"/>	<input type="checkbox"/>
Remove, clean and replace stove burner rings	<input type="checkbox"/>	<input type="checkbox"/>
Remove, clean under and replace grill	<input type="checkbox"/>	<input type="checkbox"/>
Clean and polish stove top and front	<input type="checkbox"/>	<input type="checkbox"/>
clean and polish hood vent	<input type="checkbox"/>	<input type="checkbox"/>
clean front of dish washer	<input type="checkbox"/>	<input type="checkbox"/>
clean front of oven	<input type="checkbox"/>	<input type="checkbox"/>
clean front of trash compactor	<input type="checkbox"/>	<input type="checkbox"/>
clean front and handles of fridge	<input type="checkbox"/>	<input type="checkbox"/>
wipe spills on fronts of cabinets	<input type="checkbox"/>	<input type="checkbox"/>
clean entire counter and backsplash	<input type="checkbox"/>	<input type="checkbox"/>
wash dishes in sink or load dishwasher	<input type="checkbox"/>	<input type="checkbox"/>
scrub sink	<input type="checkbox"/>	<input type="checkbox"/>
empty garbage and replace bag	<input type="checkbox"/>	<input type="checkbox"/>
vacuum, clean and mop floors	<input type="checkbox"/>	<input type="checkbox"/>
Wipe down top of refrigerator	<input type="checkbox"/>	<input type="checkbox"/>
clean all doors and doorways including trim	<input type="checkbox"/>	<input type="checkbox"/>
clean baseboards and tops of radiators	<input type="checkbox"/>	<input type="checkbox"/>
Clean inside of oven	<input type="checkbox"/>	<input type="checkbox"/>
clean inside of fridge	<input type="checkbox"/>	<input type="checkbox"/>
clean inside of cupboards/bantries	<input type="checkbox"/>	<input type="checkbox"/>
clean bottom of all drawers	<input type="checkbox"/>	<input type="checkbox"/>
clean inside all cabinets	<input type="checkbox"/>	<input type="checkbox"/>

## Specialty Services:

Replace interior shower curtains	<input type="checkbox"/>
Wash Bedding in bedrooms	<input type="checkbox"/>
Wash and fold hand towels	<input type="checkbox"/>
Restock toilet paper with recycled paper	<input type="checkbox"/>
restock paper towels with recycled paper towels	<input type="checkbox"/>
Replace incandescent bulbs with fluorescent	<input type="checkbox"/>
Restock washing detergent	<input type="checkbox"/>
Refill handwash in kitchens and bathrooms	<input type="checkbox"/>
Replace kitchen sponges	<input type="checkbox"/>
Replace loufa sponges in bathrooms	<input type="checkbox"/>
Replace baking soda in fridge	<input type="checkbox"/>
Replace interior shower curtains	<input type="checkbox"/>



Green Housekeeping Sign Off: \_\_\_\_\_ Customer Inspection Signoff: \_\_\_\_\_